

**TOPSHAM GARDEN CLUB
2020 INSTRUCTIONS FOR TENDING TOWN GARDENS**

Contacts

- **Scheduling issues:**
Ann Williams, akwilliams001@gmail.com, (207) 373-1930 (cell)
- **Gardening questions:**
Jean Herlihy, jeanh630@gmail.com, (207) 319-3519 (cell)

Town gardens that we tend

1. Topsham Library: front circle bed and two pots on edge of porch
2. Topsham Town Hall: first bed as you drive in and bed behind it (with monuments)
3. “Welcome to Topsham” sign at corner of Main and Elm Street
4. HorseTrough at Feldspar Mill on Elm Street

Responsibilities

- Week for tending gardens **begins Sunday and ends on Saturday**
- If it rains a lot and you do not have to water, you still need to weed & deadhead
- Pick up items you’ll need at Izza Johnson’s house (34 Elm Street, Topsham) on Sunday and keep it for the week. Under the table by the back door, you will find a sprinkler and a plastic bag with “keys” to the watering spigots, nozzles, etc.
- Equipment you will need to bring from home:
 - Containers (jugs, buckets) to carry water to “Welcome to Topsham” sign and the Horse Trough
 - Hand tools for weeding & deadheading
 - Container to take away garden debris – weeds, spent flowers, etc.
- Town Hall Gardens
 - We are responsible for two garden beds: the first one as you drive in and the larger one behind it with the monuments. That’s it.
 - Water is on the wall to the left of the main door into Town Hall. The small key opens the door to the water spigot; the hex “key” turns on the water.
 - Weed, water & deadhead.
 - Turn off the water and roll up the hose
- “Welcome to Topsham” sign
 - Park carefully on the Elm Street shoulder near the garden – or across the street in the Baptist Church Parking Lot.
 - Weed, deadhead & water
- Horse Tough
 - Weed, deadhead & water

OVER →

- **Library**
 - You may find the hose reel moved to the back of the library; you can leave it at the front where it belongs.
 - Water is on the wall to the left of the front door. The outside door to the water is open; the “key” turns on the water (after many, many turns)
 - Weed, deadhead and water the circle garden.
 - Water & deadhead the two pots on the porch, if they need
 - Turn off the water (*stand back or you’ll get sprayed!*), roll up the hose, and take off the nozzle
 - Roll hose into corner of building onto the rubber mat
- Return the bag of keys, shut-off valves, nozzles, etc. to Izza Johnson’s house by Saturday evening so they can be picked up Sunday morning by the next crew.

General notes

- Anyone can weed/deadhead if you happen to be near the gardens even if it is not your "scheduled" week
- Town Gardens Committee schedules the following during the year and relies on club members to assist :
 - Spring clean-up day
 - Spring planting day(s) (Town Hall & “Welcome to Topsham” sign gardens typically are planted prior to the Memorial Day Parade).
 - Fall Clean Up
 - Work Projects as needed.