

TOPSHAM GARDEN CLUB - 2013 BUDGET PROPOSAL
(Adopted 11.14.12)
EXECUTIVE COMMITTEE NOTES

Proposed 2013 Annual Operating Budget

- Same number of members as 2012 (45 members)
- Reduce dues for two members of same household to \$30 from \$35; individual stays \$20
- Plant sale & holiday auction income lower than most recent but higher than 2012 budget
- \$300 for plants annuals & some perennials, fertilizer, hose replacements, etc. for public gardens
- Increase contribution to CREA (2012 camp fees: \$150 member/\$180 non-member)
- Increase Bryant Pond 4-H Camp (2012 camp fees: \$200 day/\$595 overnight)
- Pay members' admission fees to gardens visited (Guests pay their own way)
- Eliminate youth awards budget until program established
- Buy more plant sale signs
- Full yearbook in 2013; inserts, only, in even-numbered years
- Projected \$150 deficit would be easily eliminated if we did as well on plant sale & auction as we have done in past.

Proposed One-time Expenses from Accumulated Surplus

- \$600 investment in public gardens, primarily perennials & soil amendments
- Purchase watering tank with gravity-fed hose
- Purchase garden signs to promote club at public gardens
- Purchase permanent plant markers
- Purchase sign for memorial Weeping Cherries at Library
- Reserve \$1,000 toward gift for Riverwalk - Bench? Artwork? (estimate \$2,000 to name bench)

Other Priorities

- Catered lunch at Annual Meeting seemed too costly for annual operating budget (\$30x45=\$1350) and less urgent than other one-time priorities
- Hiring watering service probably too costly
- Aprons/t-shirts/caps did not seem as urgent as other priorities
- Bus trips could be money-maker if we offered tickets to other clubs

Other Recommendations

- Maintain "rainy day" surplus of at least \$1,500
- Study tiered membership for 2014, possibly with lower dues for active members who work in gardens, plant sale, hostessing, etc. than for inactive members with some complimentary honorary memberships for members of long standing

**TOPSHAM GARDEN CLUB
PROPOSED 2013 OPERATING BUDGET
(Adopted 11.14.12)**

	2012 Approved Budget	2012 Year to Date (10/05/12)	2013 Proposed Budget	NOTES
Income				
Contributions Received		280.00		
Dues Income	1,038.00	895.00	870.00	<i>Proposed for 2013: \$20/individual or \$30/pair in a household (45 members)</i>
Plant Sale Income	500.00	1,116.00	900.00	
Christmas Auction	300.00		400.00	<i>\$482 raised in Dec 2011</i>
Miscellaneous Auctions				
Raffles				
Prizes	150.00	150.00	150.00	<i>Topsham Fair</i>
GCFM Activities		0.35		
Miscellaneous				
TOTAL INCOME	1,988.00	2,441.35	2,320.00	

Recurring Operating Expenses				
Plants & Gardens	350.00	500.49	300.00	
Programs	150.00		200.00	<i>inc. members' admissions to gardens on trips</i>
Contributions Given	430.00	590.55	535.00	<i>see attached detail</i>
Youth Awards	50.00			
Plant Sale Expenses	100.00	101.20	225.00	<i>10 lawn signs @ \$15 + 1 large sign + flyers</i>
GCFM Dues	170.00	155.00	155.00	<i>45x\$3=\$135 + \$20 Medomak</i>
GCFM <i>Gardeners Voice</i>	80.00	32.25	75.00	<i>estimate</i>
GCFM & Medomak Mtg Expenses	200.00	105.00	200.00	<i>contingency</i>
Website & Publicity	100.00	105.02	50.00	<i>annual fee for software; domain name & web hosting prepaid in 2012 to Feb 2014</i>
Gifts Given (inc holiday favors)	100.00	22.45	100.00	
Yearbook	20.00	13.63	400.00	<i>full yearbook; 2014 will be insert only</i>
President's (or Delegates') Expenses	160.00	90.00	180.00	<i>3 conferences @ \$30 (President + Delegate)</i>
Administration	75.00	42.40	50.00	<i>stamps, office supplies, etc.</i>
Miscellaneous				
TOTAL RECURRING EXPENSES	1,985.00	1,757.99	2,470.00	
2013 PROJECTED SURPLUS/(DEFICIT)	3.00	683.36	(150.00)	

**TOPSHAM GARDEN CLUB
PROPOSED SURPLUS ALLOCATION
(Adopted 11.14.12)**

Projected surplus in checking on 12/31/12	3,750.00
Projected balance in savings on 12/31/12	207.00
Total:	3,957.00

Proposed one-time expenditures

Cover Projected Deficit in 2013 Operations	150.00	<i>See 2013 Operating Budget</i>
Town Gardens	600.00	<i>At library, replace soil & plants in long bed & replace willow in Circle garden (Library may help underwrite). At "Welcome to Topsham" buy drought-friendly perennials</i>
Plant Markers	150.00	ESTIMATE
Garden Watering Tank	350.00	ESTIMATE
Memorial Markers Trees	25.00	<i>gazebo sign (ESTIMATE)</i>
Garden Signs	175.00	<i>4 new oval signs @ \$40 (2 for Town Hall + double-sided for Library entrance). Revise wood sign for Library circle. (ESTIMATE)</i>
Reserve Toward Riverwalk Gift	1,000.00	<i>Move to savings account to keep in reserve?</i>
Total 2013 One-Time Expenses:	2,450.00	

Projected surplus (in both checking & savings) on 12/31/13:	1,507.00	<i>Retain at least \$1,500 as "Rainy Day" Fund</i>
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TOPSHAM GARDEN CLUB CONTRIBUTIONS HISTORY
Contributions Given (from Checking Account)

	2008	2009	2010	2011	YTD 2012 (10.05.12)	2013 Proposed (10.05.12)
Cathance River Education Alliance (CREA)	\$100.00	\$100.00	\$145.00	\$145.00	\$290.00	\$200.00
Friends of Merrymeeting Bay	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Bryant Pond/U Maine 4-H Camp (a/k/a Maine Conservation School)	\$275.00	\$275.00	\$275.00	\$150.00	\$150.00	\$200.00
Global Partners	\$48.00					
Friends of Topsham Library					\$35.00	\$35.00
Topsham Library					\$15.55	
TOTAL	\$523.00	\$475.00	\$520.00	\$395.00	\$590.55	\$535.00

CREA Note: 2012 amount reflects regular annual support + identical gift in memory of Becky Koulouris

Topsham Library Note: In 2012, Club purchased extra watering keys for Town Garden Committee & for library

Contributions Given (from Gertrude Kerova Memorial Savings Account)

	2008	2009	2010	2011	YTD 2012 (10.05.12)	2013 Proposed (10.05.12)
Topsham Library - books in GK's memory		\$44.56				
Topsham Library - toward sound system			\$250.00			
TOTAL	\$0.00	\$44.56	\$250.00	\$0.00	\$0.00	\$0.00